

**COMMAND PHASE
(PHASE THREE)
PROMOTION AGREEMENT**

ACHIEVEMENT

10

FIRST LIEUTENANT

1. MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME

2. CAP IDENTIFICATION NUMBER

MEMBER AGREEMENT TO COMPLETE ACHIEVEMENT

Statement	Date	Member Initials
The C/2d Lt named herein shall, to the best of their ability, complete all requirements for Achievement 10 on or before the date indicated		
5. MEMBER'S SIGNATURE AND GRADE	DATE	6. REPORTING OFFICIAL'S SIGNATURE AND GRADE
		DATE

ACHIEVEMENT REQUIREMENTS

Item	Result	Date Completed	Staff Initials
Cadet Physical Fitness Test	MUST PASS FITNESS REQUIREMENTS		
Leadership Laboratory	TEST SCORE:		
Aerospace Education	TEST SCORE:		
Staff Duty Analysis	Technical Document (type): Oral Briefing Feedback		
Character Development	COMPLETE CHARACTER DEVELOPMENT		
Activity	Name of Activity:		
Cadet Oath	RECITE FROM MEMORY—MAY RETEST AS MANY TIMES AS NECESSARY TO ATTAIN 100 PERCENT ACCURACY		

CADET (OR SENIOR) STAFF REVIEW

Leadership Expectations	Comments	Staff Initials
Conscious of own performance; takes initiative to develop new skills; self-motivated and able to motivate others		
Fair, just, and consistent in dealing with subordinates; exercises good judgment in knowing which matters should be referred up the chain		
Writes and speaks clearly; presents ideas logically; wins through persuasion		
Given an assignment, takes project from beginning to end; develops appropriate goals, plans, standards, and follows through in execution; demonstrates sense of ownership in all assignments		
Actively mentors NCOs; resolves conflicts fairly; criticizes constructively; dissents respectfully when disagreeing with superiors		
Thinks in advance and plans ahead to meet the unit's short-term needs; imaginative and not tied to old ideas		
Delegates routine tasks effectively and works through NCOs; keeps people informed; makes expectations clear; supervises work of other leaders		

REVIEW

Item	Date	Staff Printed Name and Grade	Staff Signature
eServices Updated			

MEMBER IS ELIGIBLE FOR PROMOTION TO CADET FIRST LIEUTENANT

SIGNATURE AND GRADE OF CADET OIC	DATE	SIGNATURE AND GRADE OF SENIOR OIC	DATE
----------------------------------	------	-----------------------------------	------